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**From:** DiNatale, Margaret (DPH)  
**Sent:** Friday, August 28, 2009 4:11 PM  
**To:** Peppe, Joseph (DPH); Belanger, Peter (DPH); Stiles, Tracy (DPH); Gauthier, Cheryl (DPH); Hankerson, Jacqueline (DPH); Lungelow, Rita (DPH); Phillips, Charlene (DPH); Zanolli, Janice (DPH); Chen, Karen (DPH); 'Konomi, Raimond (DPH)'; Elvin, Paul (DPH); Clemmer, Jill (DPH); Jenner, Jennifer (DPH); 'Kazianis, Arthur (DPH)'; Wang, Xingtai (DPH); Borne, Deborah (DPH); Rubin, Alan (DPH); Alfonso, Felipe (DPH); Hennigan, Scott (DPH); Jones, Shirley (DPH); Goldbaum, Robert (DPH)  
**Cc:** Han, Linda (DPH); Caloggero, Dina (DPH); Szymczak, Elizabeth (DPH); Smole, Sandra (DPH); Nassif, Julianne (DPH); DiNatale, Margaret (DPH)  
**Subject:** revised QA SOP for PT surveys  
**Attachments:** version 4 QA.002 PT program.doc

Hi Everyone,

Attached is a draft version of the QA SOP, QA.002, Proficiency Testing. This version incorporates the edits that were recommended by various Supervisors back in March. Thank you to the Supervisors who reviewed the document and sent comments back to me. I appreciate your feedback.

Please review the document and submit comments for edits to me by September 11. My goal is to make the final edits by September 15 and then to have it approved and ready for use by September 18.

I thank you in advance for your review and comments. Some of the attachments were scanned in so it may take a few minutes to load the entire document.

Peggy